

## WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
<b>1. Community Facilities - ANDY BLACKWOOD</b> Allotments, Cemeteries and Crematorium, Clubs, Community Centres, Parks and Open Spaces, Leisure Centres, Sports Grounds, Swimming Pool, Chalets, Play Areas, Local Plans and Infrastructure, Public Conveniences					
Greenhill Chalets future management and renovation <b>David Brown</b>	<b>Andy Blackwood</b>	Management Committee	Feb 2017	NA	Options are being explored and proposals will be brought to Management Committee
Weymouth Swimming Pool <b>Nick Thornley</b>	<b>Andy Blackwood</b>	Management Committee agreed option D in the Business Plan ..	March 2017	NA	Agreement in principle reached with a reduction in the present Council subsidy expected
Review of Public Toilets <b>David Brown</b>	<b>Andy Blackwood</b>	Management Committee	March 2017		Report in progress.
Marsh Master Plan review <b>Nick Thornley / Tony Hurley</b>	<b>Andy Blackwood</b>				Young inspectors reported to Members in October

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<b>2. Community Safety - FRANCIS DRAKE</b>					
CCTV, Community Safety, Crime and Disorder, Emergency Planning, Environmental Health, Licensing, Police and Crime Commissioner, Police and Crime Panel					
Pan-Dorset CCTV proposals <b>Graham Duggan</b>	<b>Francis Drake</b>	Report to Management Committee with business case	Feb 2017	DCC	
Melcombe Regis Board <b>Matt Prosser</b>	<b>Gill Taylor/ Francis Drake</b>	Management Committee	Action Plan expected November 2016	Joint funding from the participating bodies	
Outsourcing of some dog warden duties, littering and other enforcement <b>Graham Duggan</b>	<b>Francis Drake/ Christine James</b>	Management Committee with 6 month review in April 2017	Pilot scheme in October 2016	Self Funding from fines with an expected saving of £50,000	Done
Licensing issues – enforcement of street trading activity (stop) and anti-social behaviour	<b>Francis Drake</b>				

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### 3. Corporate Affairs and Continuous Improvement - KEVIN BROOKES

Democracy, Elections, Policy, Member Services, Risk Management Services, Legal Services, Public Relations and Publicity, Audit, Performance and Improvement, Personnel, Shared Services Project, Local Strategic Partnership, Weymouth & Portland Partnership, Relationships External to the Borough, Twinning, Relationship with Portland Town Council

Steps required to establish Town Council <b>Stuart Caundle</b>	<b>Kevin Brookes</b>	Report explaining the procedure to September Management Committee.	February/ March 2017	<b>NA</b>	Depends on the outcome of the Unitary Authority decision
Aligning Constitutions across DCP <b>Rob Firth</b>	<b>Kevin Brookes</b>	Management Committee then Full Council		<b>NA</b>	
Combined Authority <b>Stephen Hill</b>	<b>Jeff Cant</b>	Council January 2017	Spring 2017	<b>NA</b>	Case submitted to DCLG expected decision in the Autumn 2016
Local Government Reorganisation <b>Matt Prosser</b>	<b>Jeff Cant/ Kevin Brookes</b>	Out for public consultation then Management Committee and Full Council	Jan 2017	<b>NA</b>	
Scrutiny review of performance measurement and reporting <b>Jason Vaughan</b>	<b>Kevin Brookes</b>	Refer to Scrutiny			
Protocol for members to communicate with the press on behalf of the Council <b>Matt Prosser</b>	<b>Kevin Brookes</b>	<i>Refer to Policy</i>			

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<b>4. Economic Development - JAMES FARQUHARSON</b>					
Economic Regeneration, Employment Sites, Inward Investment, Market, Business Development and Promotion, Local Shopping Centres, Town Centre.					
Support development of Brewers Quay complex and reach agreement for relocation of Weymouth Museum within it <b>Stephen Hill</b>	<b>James Farquharson</b>	Planning Committee / Management Committee	Sept 2016		Meeting has taken place with owners of property to discuss progress and a clear way forward has been established
Western Dorset Growth Strategy, development plan for economic growth, first draft presentation <b>Martin Hamilton</b>	<b>James Farquharson</b>	Councillor briefing and feedback	21 <sup>st</sup> September 2016	DCC, WDDC, WPBC, LEP	
Forum to consider Economic Development event at Weymouth & Portland	James Farquharson/Jeff Cant	Management Committee to agree after opening discussions with BID and WPCC	Dec 2017	TBA	Meeting with BID and WPCC being arranged

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<b>5. Environment and Sustainability - RAY NOWAK</b>					
Building Control, Cleansing, Coast Protection and Policy, Conservation, Development Control, Environmental Education and Initiatives, Forward Planning, Flooding, Local Development Plan, Recycling and Refuse Collection, Sea Defences, Sustainable Development, World Heritage					
Early review of Local Plans; <b>Hilary Jordan</b>	<b>Ray Nowak</b>	Management Committee to make recommendation to Council	Adoption 2019		
Development Services Improvement Plan <b>Jean Marshall</b>	<b>Ray Nowak</b>	Update on the situation required	Regular monthly updates to Members		
First Phase Flood Defences <b>Martin Hamilton</b>	<b>Jeff Cant / Ray Nowak</b>	Mgt Committee subject to LEP bid	Autumn 2016	Subject to an £11m LEP bid	Awaiting outcome of Autumn Statement
Listed Building process and Policy review <b>Hilary Jordan</b>	<b>Ray Nowak</b>	Refer to Scrutiny Committee	Scoping meeting in New Year		
Gypsy and Traveller DPD <b>Hilary Jordan</b>	<b>Ray Nowak</b>				
Publication of case for 5 year land supply to DCLG <b>Hilary Jordan</b>	<b>Andy Blackwood</b>	Publication of report			Done

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### 6. Finance and Assets - JEFF CANT

Budget Control, Corporate Property, Council Offices, Finance Consultation, Fees and Charges, Treasury Management, Procurement, Depot, Long Term Asset Management, Property Services, Collection of Local Taxes, Leasing, Regeneration

Better income generation from Treasury Funds <b>J Vaughan/M Hamilton</b>	<b>Jeff Cant</b>	Management Committee	Proposals to December Mgt Cttee	Treasury Funds	This is being linked with a number of projects inc the regeneration programme
Sale of North Quay <b>David Brown</b>	<b>Jeff Cant</b>	Management Cttee decision to dispose of the site with a report back at a later date for information	August 2016	Capital receipt expected on completion	Contracts exchanged and awaiting the date for final completion
Town Centre Regeneration <b>Martin Hamilton</b>	<b>Jeff Cant</b>	Management Committee	Overall project by 2019 but phased First proposal September 2016	Consortium with possible Council participation	<b>5 Zones identified.</b> Proposals for <b>Zone 1</b> all year leisure development approved by Mgt Cttee £200,000 agreed for detailed proposal in Dec. <b>Zone 2</b> Commercial Rd To the December Cttee for decision in principle.
Property Asset Management Plan <b>David Brown</b>	<b>Jeff Cant</b>	Detailed work programme to Management Cttee	February 2017		1 <sup>st</sup> phase of disposals
Weymouth Harbour Walls <b>David Brown</b>	<b>Jeff Cant</b>	Future report to Management Cttee on costs of work to wall D and options to external funding	Autumn 2017	WPBC	Work in progress 2017/18

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### 7. Housing - GILL TAYLOR

Affordable Housing, Homelessness, Housing Advice, Housing Benefit, Private Sector Leasing Scheme, Housing Assistance and Improvements through Grants, Loans, Advice and Enforcement

<p><b>Melcombe Regis Board</b> (i) Improving Melcombe Regis as a place to live and work</p> <p>(ii) Survey of houses in multiple occupation <b>Geoff Joy</b></p>	<b>Gill Taylor</b>	<p>Paper to MC re funding from housing reserve</p> <p>Adopted by Management C'ttee with a report on detail to come to a future Management Committee</p>	<p>Autumn 2016</p> <p>Nov 2016</p>	<p>W&amp;PBC £150,000 as per MC decision April 2016</p>	<p>Board meetings ongoing. Ongoing feedback to relevant Briefholders and ward members</p>
<p>Dorset Homelessness Strategy <b>Clive Milone</b></p>	<b>Gill Taylor</b>	<p>Report to Management Committee</p>	<p>Feb 2017</p>		

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<b>8. Social Inclusion - CHRISTINE JAMES</b> Social Inclusion, Customer Contact Centre, Localism Project, Community Regeneration and Development, People with Special Needs and Exclusions, People element of Bereavement Service etc., Safeguarding/vulnerable adults, Health service, Public health, Health & Wellbeing Board, Voluntary Bodies and Groups					
Supporting local community and youth development engagement <b>Jane Nicklen</b>	<b>Christine James</b>		Management Committee Feb 2017		<b>Commission an officer report to encourage community groups</b>
Military Covenant	<b>Christine James</b>				



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### 9. Tourism and Culture (including Harbour) - JASON OSBORNE

Arts, Attractions, Beach, Beach Cleaning, Culture, Esplanade, Events and Festivals, Museums, Pavilion, Tourism Publicity, Tourism Development (moved from 4), Tourist Information Centre, Seafront Management

Development of arts strategy for the council <b>Tony Hurley</b>	<b>Jeff Cant</b>	Report to Mgt Comm December 2016	September 2016 start	Combination of Council and Arts body funding under review	Report now work in progress. Workshop held in October. December report to Management Committee.
Review signage within the Borough <b>Nick Thornley; Graham Duggan; Trevor Hedger</b>	<b>Jason Osborne/ Tia Roos</b>	This is a BID lead project	Date not known due to application for funding	Coastal Community Fund	BID have made an application to the Coastal Community Fund for visitor signage for 200k
Business case for illuminations on the Esplanade <b>Nick Thornley</b>	<b>Jason Osborne</b>	Report to Management February 2017	The date is not known due to the application for funding	Coastal Community Fund	An application is proceeding for grant
Harbour recovery plan <b>Keith Howard</b>	<b>Jason Osborne/ Ian Bruce</b>	Harbour Committee review July 2016 then to Management Committee July 2016	For the financial year 2016/2017 and beyond	Recovery plan to include impact on wider Council budget	Budget agreed for 2017/18
Seagull management in Harbour <b>Keith Howarth</b>	<b>Jason Osborne</b>	Report to Management Committee	March 2017		<i>Report to Mgt Committee required</i>

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<b>10. Transport and Infrastructure - COLIN HUCKLE</b>					
Highways and Traffic Management, Parking Policy and Enforcement incl. fees and charges, Public Transport, Taxis and Private Hire incl. fees and charges, Cycle Network, Footpaths and Rights of Way, Liaison with Utility Companies					
New Car Parking Policy <b>Jack Creeber</b>	<b>Colin Huckle</b>	New Car Parking Policy considered at Policy C'ttee in August. Consulted with The Bid, DCC and Chamber of Commerce. Final Report to be approved by Management C'ttee	August 2016  13 Dec 2016		Awaiting Consultants Traffic Management recommendations.
Achieve 6 more Car Park Marks in addition to 8 already achieved. <b>Jack Creeber</b>	<b>Colin Huckle</b>	Report to Management Committee	March 2017		
Install new car parking machines and destination signage. Trial in Park Street and Harbour Side car parks July. <b>Jack Creeber</b>	<b>Colin Huckle</b>	Approved by Management Committee	July 2017	£300k was agreed by Management Committee to be taken from Reserves	Two Machines are currently being trialled Tenders out for maintenance work.
Destination signage in consultation with The Bid & DCC. Establish small working group. <b>David Brown/Nick Thornley</b>	<b>Colin Huckle</b>		March 2017		

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Review charges for 2017/18 following guidance from Finance Team. <b>Jack Creeber/Julie Strange</b>	<b>Colin Huckle</b>		Feb 2017		Deferred by Management Cttee for further information. Management Cttee in Dec. Report to include proposals for concessions for Zone residents and Town Centre traders
Traffic Management changes by DCC - Portland Road - limited waiting - Chapel Hay Street - waiting restrictions at turning head <b>Jack Creeber</b>	<b>Colin Huckle</b>		March 2017		Being progressed by Briefholder
Review ownership / management of park & ride service in the Borough <b>Martin Hamilton</b>	<b>Colin Huckle</b>	Report to Management Committee	March 2017		Part of review of car parks and ownership with DCC
Short-term traffic management measures <b>Martin Hamilton</b>	<b>Colin Huckle</b>		Feb 2017		